

CMP Categories: The list below is abridged and provided for convenience. **Please refer to the official CMP Candidate Handbook for a full and official description of the CMP categories.**

CATEGORY 1: EDUCATION

60 points maximum - Candidates earn one (1) point for each one (1) hour of continuing education workshops, seminars, and/or conferences they have attended during the past three (3) years. Points are also awarded for academic degrees related to the grants profession that has been conferred during the past three years.

Examples of **Category 1: Education** include the following:

- Workshops, seminars, conferences, and GPA webinars (one point for each one hour attended. Partial points can be cumulated, such as a 1.5 hour workshop = 1.5 CEU).
- Retaking the GPCI examination (points not applicable).

CATEGORY 2: GRANT PROFESSIONAL PAID EMPLOYMENT

36 points maximum - One (1) point for each one (1) month of paid, professional experience as a member of a grant staff or a consultant during the past three (3) years. Job duties must be directly related to generating or managing grant dollars. Partial job duties related to the grant profession may be calculated toward the total. Evidence may include copy of contract (with salary crossed out), letter from supervisor, pay stub (with salary crossed out), etc. See Manual for information regarding paid secondary employment.

CATEGORY 3: GRANT PROFESSIONAL PERFORMANCE

60 points maximum - Candidates can earn grant professional performance points via three pathways: 1) Communications projects with outcomes that directly impact the grant professional or function of the organization, such as grant books or published articles; 2) Management projects that had outcomes that directly impacted the development function of the organization; and/or 3) Conference or workshop presentation. Examples of **Category 3: Grant**

Professional Performance include the following:

- Communications projects – All materials submitted must have been published since the candidate's last CMP cycle.
- Projects with outcomes that directly impacted the grant professional or function of the organization (up to 10 points).
- Grant books (30 points) or chapter contributions (points determined on a case-by-case basis).
- Sustained editor or publisher of grant-related professional publications such as journals, books, etc. (30 points)
- Published grant-related articles of 500 words or more in a professional journal (15 point each).
- Newsletter (2 points each) or magazine articles (5 points each). Short committee reports are not acceptable.
- Participation on grant review panels (10 points per panel, one panel per year).
- Obtaining a recognized, psychometrically-proven, professional credential from a related field (e.g., CFRE) (10 points).
- Grant management projects that directly impact the development function of the organization (15 points per project).
- Conference or workshop presentation (2 points per hour of actual presentation). Will change to 1 pt in 2013.

CATEGORY 4: VOLUNTEER PROFESSIONAL SERVICE

60 points maximum - Candidates earn points on a sliding scale, depending on the level of involvement, through participation in professional associations (E.G., GPA, GPCI, GPA Chapter, GPA Foundation, or other recognized organizations) and related community service. Examples of **Category 4: Professional Service** include: Professional associations related to the grant profession (e.g., GPA, GPCI, GPA Chapter, GPA Foundation, or other professional associations aligned with the ethical framework of GPA.

Category 4.1: GPA, GPCI, or other Professional National Member

- Member – .5 point per quarter of membership = 2 points maximum per year.
- Committee member – 1 point per quarter of membership = 4 points maximum per year.
- Committee officer or chair – 2 points per quarter of membership = 8 points maximum per year.
- Board member – 3 points per quarter of membership = 12 points maximum per year.

Category 4.2: GPA, GPCI, or other Professional Chapter Member (Membership points within a category are not cumulative)

- Member – .5 point per quarter of membership = 2 points maximum per year.
- Officer – 1 point per quarter of membership = 4 points maximum per year.
- Community Service (e.g., community-based board of directors, participating in community-based fund raising activities, serving as a youth leader, etc.) - 1 point per 4 hours up to a maximum of 10 points per year.

Category 4.3: GPA, GPCI, or other Professional Service

- Serving as chair of a Regional or National GPA or other related Conference – 20 points.
- Serving on a committee of a Regional or National GPA or other related Conference – 10 points.
- Serving as a volunteer at a Regional or National Conference – .5 point per volunteer hour (a maximum of 10 points).
- Serving as a peer reviewer during a GPA Conference (1 point per hour).

Category 4.4: Other

- Pro bono work for a nonprofit organization (1 point per four hours up to a maximum of ten points per year).

CATEGORY 5: INDEPENDENT PROJECT

60 points maximum - Pre-approval of purpose/type of service required and must be valid support for GPA or one of its affiliate organizations.

COMPLETED SAMPLE Certification Maintenance Program Tracking Form First Year of Tracking

Name _____

Date	Event (Include name and/or title of event when applicable)	Documentation	# of CEUS
CMP CATEGORY 1: EDUCATION 60 points maximum			
5/30/2014	GPA Regional Conference, Chicago	Registration and list of workshops attended and presenter(s)	6
8/4-7/2014	RSA Project Directors Conference, Washington DC	Registration and list of workshops attended and presenter(s)	16
10/22-25/2014	Attendance at GPA Conference, Long Beach	Registration and list of workshops attended and presenter(s)	20
		TOTAL	42
CMP CATEGORY 2: GRANT PROFESSIONAL EMPLOYMENT 36 points maximum			
2013	Employment in Grant Field/Grant Manager/Consultant	Letter from employer	12
		TOTAL	12
CMP CATEGORY 3: GRANT PROFESSIONAL PERFORMANCE 60 points maximum			
10/24/12	Presenter at GPA National Conference	Conference program	4
2/13/13	Presenter at So. Cal Chapter Meeting on GPC, Studio City	Conference program	2
		TOTAL	6
CMP CATEGORY 4: PROFESSIONAL SERVICE 60 points maximum			
8/14/2014	So. Cal. Chapter Meeting	Agenda and attendance sheet	2
2012-2013	Board Member GPA	Minutes with attendance noted	12
2012-2014	Board Member GPCI	Minutes with attendance noted	12
2012-2014	GPA So. Cal Chapter Member	Agenda and attendance sheet	2
2012	Nonprofit Board Member – LIFESIGNS, CHAD	Minutes with attendance noted	10
		TOTAL	38
CMP CATEGORY 5: INDEPENDENT PROJECTS 60 points maximum			
			0
		TOTAL	0
		GRAND TOTAL	98